## Workshop Agenda

### Day 1

#### Morning session: 9.00 am – 12.30 pm

- Opening by Sheldon Shaeffer, Director, UNESCO Bangkok
- Introduction to the seminar and adoption of the Agenda (ED/BAS/LIT)
- Presentation of participants and statement of expectations
- Presentation of Rationale of the NFE-MIS and overview of the Handbook (ED/BAS/LIT)
- Discussion

*Refreshments: 10.30 am – 10.45 am*

- 10.45 am – 12.30 pm
  - 1. Overview of a conceptual framework for NFE (ED/BAS/LIT)
  - Discussion

*Lunch: 12.45 pm – 2.00 pm*

#### Afternoon session: 2.00 pm – 5.30 pm

- 2. Overview of NFE indicator development (UIS/BKK and ED/BAS/LIT)
  - Introduction to indicator development (UIS/BKK)
  - Presentation of Module 4 (ED/BAS/LIT)
  - Group work

*Refreshments: 3.30 pm – 3.45 pm*

- 3.45 pm – 5.30 pm
  - Overview of NFE indicator development continued (UIS/BKK and ED/BAS/LIT)
    - Presentation of group work results and discussion
    - Presentation of data analysis (UIS/BKK)
    - Discussion
    - Conclusion (UIS/BKK)
### Day 2

#### Morning session: 9.00 am – 12.30 pm

3. What is a NFE-MIS (ED/BAS/LIT)
   Discussion

4. Planning for a NFE-MIS (ED/BAS/LIT)
   What are the main steps in the setting up of a NFE-MIS?
   - Operational levels for activities
   - Pilot project and capacity building
   - Expansion and scaling up

   Who are the key national stakeholders and partners?
   - Identifying supervisory/advisory functions
   - Identifying collaborative mechanisms between government departments and other NFE partners/stakeholders
   - Sustainability of the NFE-MIS – key elements
   Discussion

   **10.30 am – 10.45 am  Refreshments**

5. Undertaking a Diagnostic study (ED/BAS/LIT)
   - Study of the national policy framework
   - Review of the conceptual framework and adaptation to the national context
   Discussion and short training session on using the diagnostic study tools.

Lunch: 12.45 pm – 2.00 pm

#### Afternoon Session: 2.00 pm – 5.30 pm

Undertaking a Diagnostic study continued (ED/BAS/LIT and UIS/BKK)
- Identifying information needs (UIS/BKK)
- Identifying existing data, data sources and information systems

**Refreshments**: 3.30 pm – 3.45 pm

3.45 pm – 5.30 pm

6. Data collection tools – presentation of prototype questionnaires (ED/BAS/LIT)
   Discussion
   - Adaptation of data collection tools
   - Training needs at sub-national level
Day 3

**Morning session: 9.00 am – 12.30 pm**

7. Planning data collection
   - Drawing up a contact list
   - Designing a data collection schedule
   - Data collection at what level and how (including training needs)

*Refreshment: 10.30 am - 10.45 am*

8. Presentation of the pilot project in Andrah Pradesh by Dr. Krishna Mohan Rao
Questions and answers

*Lunch: 12.45 pm – 2.00 pm*

**Afternoon session: 2.30 pm – 5.30 pm**

9. Planning for future action in the Region.
   Discussion
   Roles and responsibilities of RO, FOs, HQ and UIS
   Planning for joint fund raising

10. Presentation of the database and preparation of the hands-on session: Reviewing the data entry process: (ED/BAS/LIT)

11. Hands-on session on data entry and production of reports

*Refreshment: 3.30 – 3.45*

Hands-on session on data entry and production of reports continued.

Closing (UNESCO/BKK)