11th Regional Meeting of National EFA Coordinators
18-20 November 2010
29th Floor, Plaza Athenee, Bangkok, Thailand

Instructions for Working Group Discussions on Day 1 and Day 2

There will be two Working Group Discussions focusing on specific EFA Goals during the 11th Regional Meeting of National EFA Coordinators:
1. On Day 1 (18 Nov), from 13:30 - 15:30 covering EFA Goals 1, 2 and 3; and
2. On Day 2 (19 Nov) from 9:00-11:00 covering EFA Goals 4, 5 and 6

The main objectives of the working group discussions are: 1) to provide a venue for countries to exchange information on progress, challenges and good practices related to each EFA goal, and 2) for the meeting organizers to document the discussion as inputs to the End-of-Decade Notes on EFA Progress.

The Working Group Discussions will focus on each EFA goal. For session 1, from 13:30 – 15:30 on Day 1, there will be 3 groups covering EFA Goals 1, 2 and 3. Session 2, from 9:00-11:00 on Day 2 on Day 2, will cover EFA Goals 4, 5 and 6.

Participants will be distributed by EFA Goal. Thus participants will have to join the group of either Goal 1, 2 or 3 during session 1, and either Goal 4, 5 or 6 during session 2. Countries with more than one representative are requested to spread themselves to ensure representation in each group.

During the working group discussion, countries will present highlights of the country paper focusing on progress, main challenges and good practices related to the EFA Goal in discussion. Countries with only one representative will have a chance to contribute to the discussion related to the EFA Goal in which he or she was not represented by recording comments on note-stickers and sticking them to flip-charts assigned to each group. He or she can also contribute to the discussion during the plenary presentations for each group. Country papers will also be used as reference in preparing the End-of-Decade Notes on EFA Progress.

In finalizing the groups (i.e. EFA Goal 1, 2 and 3 for session 1, and EFA Goal 4, 5 and 6 for session 2), the meeting organizers will ensure that there is a balance of sub-regional representation in each group.
Below is the suggested Group Discussion Procedure:

A. Brief self-introduction of members, including their positions.

B. Identify a **Chairperson** to manage the orderly procedure of the discussion and ensure that all members of the group get a chance to speak; a **Rapporteur** to report back to plenary. A **scribe and assistant report writer** will be assigned to each group to keep a written record and draft report, and to reflect the group discussion on flip charts.

C. A representative from the Regional Thematic Working Group on EFA will give a 5-minute briefing about the preparation of the End-of-Decade Note for the EFA goal in discussion.

D. **Country reporting.** Each country representative will be given a maximum of **5 minutes** to report on:

   1) Major progress and main challenges, focusing on barriers to acceleration of meeting the goal in discussion (2 minutes)

   2) Identify one good practice in your country related to the EFA goal in discussion, which you think can be replicated in other countries? Explain briefly what makes this policy/project/programme effective. Will this good practice contribute to accelerating progress in meeting the EFA goal in discussion? As a country, will you be willing to help other countries replicate this project, if feasible? (2 minutes)

   3) Where will the country be, in relation to the goal in discussion, by 2015? Will this goal continue to be a priority for the country after 2015? (1 minute)

E. Based on the country presentations, the group will discuss and identify key progress, issues, challenges and good practices related to the EFA goal in discussion that can be reflected in the End-of-Decade Notes on EFA Progress. If time permits, commonalities within and differences between sub-regions (Pacific, East Asia, South Asia and Central Asia) can also be identified.

F. At the end of the discussion, the group will consolidate and finalize what will be reported to plenary. The group can also identify key institutions/bodies that could support the development of the End-of-Decade Notes, as well as any sub-regional events at which drafts of the Report can be shared. The **group report should not be more than 15 minutes** long. It is recommended for the group to also identify a **key message** related to the EFA Goal in discussion.

Facilitators and resource persons from among the meeting organizers (UNESCO, UNICEF and TWG members) will also sit with the group. The group is requested to submit the notes from
the group discussion to the meeting organizers, in particular, Ms. Leotes Lugo Helin and Ms. Malisa Santigul, for record keeping and consolidation.

**Guidelines for the Working group discussion on capacity needs required for an End-of-EFA term assessment and post 2015 priorities for the region**

There will be Working Group Discussions on Day 3, 20 Nov. from 9:15 -10:30 focusing on capacity needs required for an End-of-EFA term assessment and post 2015 priorities for the region. All participants will be grouped at random into 4 or 5 groups.

Below is the suggested Group Discussion Procedure:

1. The group should identify a Chairperson to manage the orderly procedure of the discussion and ensure that all members of the group get a chance to speak; a Rapporteur to report back to plenary; A scribe will be assigned to each group to keep a written record and draft the group report.

2. The group should discuss and formulate responses to the following questions (answers can be prepared in a powerpoint or written on the flipcharts):

   • What does the group see as the top 5 priorities for the region in the area of education after 2015? Would the EFA goals continue to be a priority for countries in the region after 2015?

   • If an assessment will be undertaken to review whether countries and EFA partners have met the EFA goals set for 2015, what kind of assistance would countries in the region need? Specify the areas e.g. statistical capacity building, data analysis for policy use, policy analysis, planning, costing, resource mobilization, support for high-level advocacy for EFA, etc. in which assistance is needed.

   • For each area identified in relation to the capacity needs, please specify which countries need this type of support and assistance and what level is the support needed: sub-national, national, sub-regional and regional

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<th>Type of Support</th>
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<th>Sub-regional</th>
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• If an end-of-EFA term assessment is undertaken, what should be the focus of the assessment? Should “reaching the unreached and marginalized” continue to be a focus for the assessment? What other themes can you suggest?

3. At the end of the discussion, the group will consolidate and finalize what will be reported to plenary (from 11:00-12:00 on Day 3 of the meeting). The group report should not be more than 10 minutes long.

4. The group is requested to submit the notes from the group discussion to the meeting organizers, in particular, Ms. Leotes Lugo Helin and Ms. Malisa Santigul, for record keeping and consolidation.