



Regional Seminar for UNESCO Resource Distribution and Training Centre (RDTC)
Sustainable Partnerships for Transformative Teaching

23-25 November 2016

Bangkok, Thailand

Administrative Note

Venue

The Regional Seminar will be held at The Landmark Bangkok Hotel, Bangkok, Thailand

9th Floor (Krungthep 3 & 4 Room), The Landmark Bangkok

Address: The Landmark Bangkok, 139 Sukhumvit Road, Bangkok 10110, Thailand

Website: <http://www.landmarkbangkok.com/>

Accommodation

The Landmark Bangkok Hotel will provide twin-sharing rooms to the RDTC participants for the duration of the Seminar, inclusive of breakfast and free wi-fi. Please note that if a participant wishes to occupy a single room, then they would have to cover their own costs of the room.

Hotel name and address:

The Landmark Bangkok

Address: The Landmark Bangkok, 138 Sukhumvit Road, Bangkok 10110, Thailand

Tel: +66 (0) 22540404

Email: email@landmarkbangkok.com

Website: <http://www.landmarkbangkok.com/>

Please note that a guarantee deposit (in cash or by credit card) will be required for all guests by the hotel upon check-in. This shall cover for long distance telephone charges, mini bar, and other incidentals.

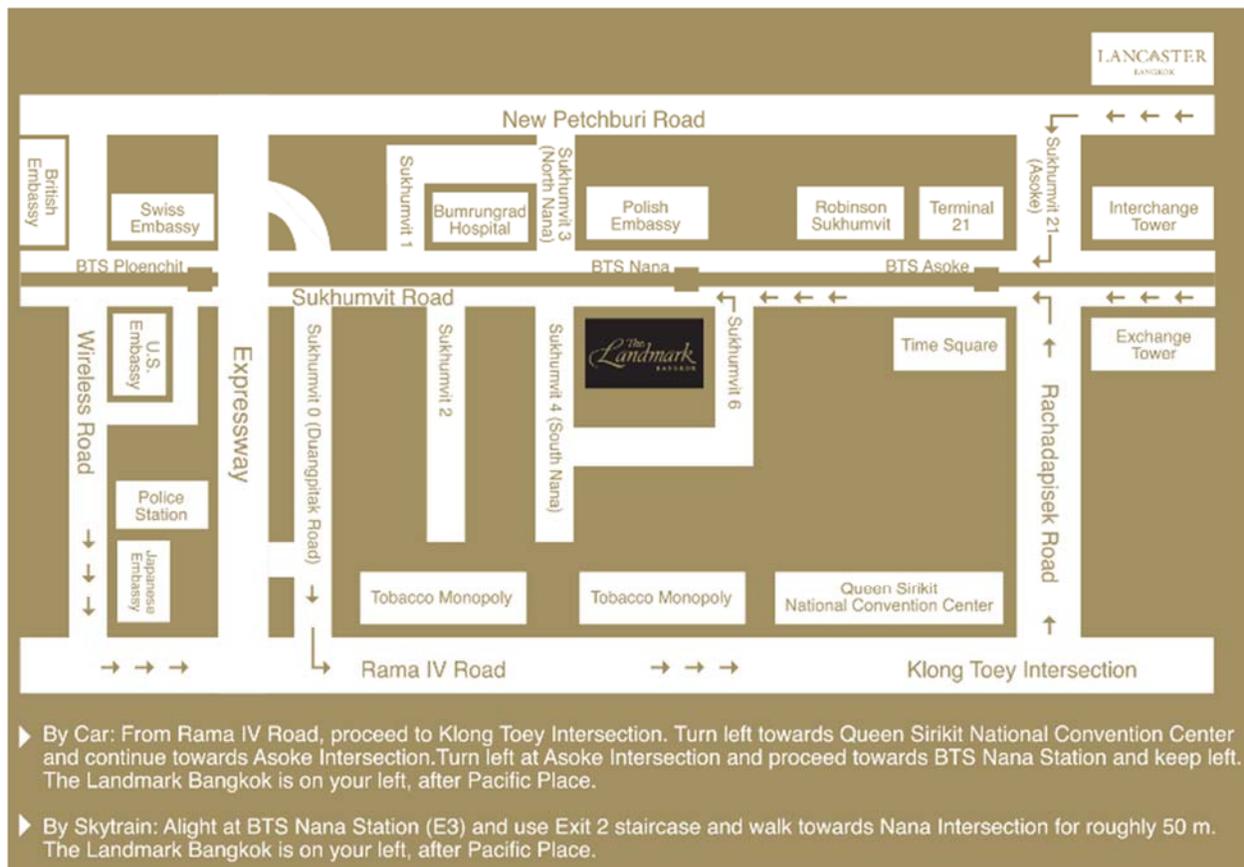
Check-in/out:

- Standard check-in time is 1400 hrs/ Check out time is 1200 hrs. (22nd and 26th November respectively)
- Late check-out time is 1800 hrs, the hotel will charge a half price of a room rate. After 1800, the hotel will charge a full price of a room rate.
- *Note: Late check out cost is under responsible of the participants.*

Accommodation costs for self-funded participants, and other personal charges (e.g. telephone, fax, internet, mini-bar, laundry, other meals) incurred by both self-funded and UNESCO funded participants or their companion(s) shall be charged to the participants and they are responsible to settle the bill directly with the hotel upon check-out.

Travel from/to Airport to/from the Hotel

No airport pickup or send-off will be provided. Public taxi services are available at the Suvarnabhumi Airport with a 24 hour service at the platform of passenger terminal on the 1st floor, gates 4 and 7. Please note that the fare is charged according to the distance traveled (based on the meter) plus a fee of THB 50 for the driver, and expressway fees. For more information, please refer to <http://suvarnabhumiairport.com/en/117-taxi>



Should you want to use the BTS Sky Train, the closest station is “Nana”, exit 2, staircase and walk towards Nana intersection for roughly 50 m. The Landmark hotel is on your left, after Pacific Place.

The name of the hotel written in Thai may assist you in explaining your destination to the driver.

โรงแรมแลนด์มาร์ก กรุงเทพฯ
138 ถนนสุขุมวิท กทม 10110
(เลยสถานีรถไฟฟ้านานา 50 เมตร)

Meals

All lunches and snacks will be covered during your stay. A special reception dinner will be hosted on the first day of the Seminar, while the subsequent days' dinners will need to be covered by participants.

Lunch room: Sukhumvit 8, 9 (3rd floor)

Dinner reception room: Landmark 1, 2, 3 (7th floor)

Travel Documents for Submission

For fully sponsored participants, please submit the original copy of your boarding pass/es (from your city to Bangkok) to the Secretariat upon registration for the Seminar on 22 November morning.

Visa Requirements

The Ministry of Foreign Affairs of the Kingdom of Thailand website, <http://www.mfa.go.th/main/en/services/4908>, provides some information about visa requirements, but it is advisable to check with the Thai diplomatic or consular mission in your country to find out if you need a visa for Thailand. Participants who require a visa to enter Thailand should obtain one from the Thai diplomatic or consular mission prior to entering Thailand. Please note that in most cases, a passport must be valid for at least six months in order to obtain a visa.

Weather in Bangkok

The average temperature in November may range between 21°C (70°F) and 28°C (82°F) based on local weather forecast. Since the conference rooms are air-conditioned, it can be rather cold inside. The dress code for the conference is smart casual, so a jacket or shawl would be appropriate. For more weather news please visit the link: <https://www.wunderground.com/cgi-bin/findweather/getForecast?query=bangkok>

Currency Exchange

The currency exchange rate is subject to change daily. The exchange rate for cash is slightly lower than for travellers' cheques. Banks and currency exchange kiosks are available in the airport. Your hotel may also have currency exchange facilities.

Medical Services

Bangkok has hospitals that are of high international standards. In case of medical emergency, please contact the hotel's information desk for further assistance.

Electricity

The voltage in Thailand is 220AC, 50Hz. You are advised to bring a universal adapter - this is not easily available in the hotel nor the Secretariat.



For more information

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